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<u>This page is under construction</u> <u>Appendix: Popup Content</u> ▲ The review is overdue, so the information might be old. Please contact the responsible.



Finance, Controlling, HR



This page is under construction

So many pages, so little time... Our team of Information Managers has many pages to build and maintain, so it may take a while until we get to this. If this page is very important to you, you can **support us** – just post your **suggestions in the comments** or **send us a draft** of what you would like to see here.

Contact us

How to Draft Units

Appendix: Popup Content

How to Draft an Information Unit

Writing the text (e.g. in Word) is enough to get us started. But you can add some suggestions for layout or images if you would like.

If you want to really take charge of how the page is going to look, you can check which layout elements are available and how to mark them so the Information Managers know what to do by using the <u>SME Word Style Sheet</u> .